

BARNSLEY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council
16th June 2016

Report of the
Penistone Area Council Manager

Undergraduate Placement

1.0 Purpose of Report

1.1 This report provides members with details of a graduate/ undergraduate placement opportunity within the Penistone Area Team. An outline of the potential role and costings is provided for consideration. The proposal requires further development including appropriate financial, HR and Trade Union agreement, therefore an in principle decision is being sought at this stage.

2.0 Background

2.1 Through Sheffield Hallam university an opportunity has arisen to host a graduate / undergraduate year long placement linked to the work of the Penistone Area Council and Community Development Officer role.

2.2 The post would be on the BMBC structure at a grade 2 pay scale with an indicative cost of £14,000. Discussions are on-going and actual costs would need to be confirmed.

2.3 The role would be an opportunity for a graduate or undergraduate wanting to gain practical and relevant work experience within Local Government related to their area of study or interest. The post would sit within the Penistone Area team. Below are some examples of the type of work the post could be involved in:

- Assisting with project development
- Helping to prepare data and issue based research around Area Council priorities
- Supporting the teams use of social media, communication and marketing tools
- Evaluating and reporting on Ward Alliance and Area Council projects/ commissions

3.0 Recommendations

3.1 That members note the content of the report.

3.2 That members agree in principle to the graduate / undergraduate placement and request that the Penistone Area Council Manager start the process for the placement. This would be subject to appropriate Financial, HR and Trade Union agreement.

3.3 That members agree an indicative allocation of £14,000 for the placement.